

Financial Assistance (Only for Face-to-Face Mode)

The financial assistance to all the participants will be provided by NIEPA for face-to-face phase only, i.e., phase-2 of the programme as indicated below:

- Modest hostel facilities will be provided for boarding and lodging
- Travel Allowance: Phase II.
- Travel expenses as per NIEPA rules. **No air travel will be permitted for PGDEPA Programme Participants** except for North-East Region; Andaman and Nicobar Islands and Lakshadweep. For places not connected by rail, road mileage at the rates applicable for journeys by public transport will be paid.

Phase II

- Monthly stipend of Rs. 3000 will be provided to all the participants in Phase II only.
- Books grants up to a maximum of Rs. 1000 on the basis of actual bills in Phase II only.

Phase V

- Project grant up to a maximum of Rs. 1500 on submission of the hard copy of the project work subject to production of receipts and cash memos.

Facilities (Only for Face-to-Face Mode)

Accommodation

The programme is residential during Phase II in face-to-face mode for which the Institute provides hostel accommodation for all the participants. It is compulsory for all the participants to stay in the hostel even if they are residents of Delhi or NCR. During the programme, spouse/ children are not allowed to stay with the participant.

Library

The National Institute has an excellent library with a collection of over 60,000 books related to educational Planning and Educational Administration and allied subjects. It subscribes to more than 350 Indian and Foreign academic periodicals, e-Journals and also has a collection of educational documents in the Documentation Centre.

Eligibility Criteria

Essential

- Officers serving only in state and central Government Education Departments as District Education Officers/ Inspector of Schools/Basic Education Officers/Block Education Officers/Assistant Inspectors of Schools/ Education Officers are eligible for this programme. In addition, all the officials serving in the capacity of educational administrators at the state and district levels are eligible for participating in the programme.
- The other school personnel such as the primary/middle/secondary school teachers, Special Education teachers, Music Teachers/ PT Teachers etc and Heads of primary/ Middle/Secondary schools serving in the government and private schools are not eligible for the programme and will not be considered for the programme.
- A graduation degree from any Indian or Foreign University;
- Age below 50 years;
- Nominated by the state government or appropriate authority;
- Holding regular position or on deputation not on contractual basis.

Desirable

- At least two years of working experience in areas related to educational planning and administration.



- Good knowledge of computers with computer facility for using online material. Knowledge of virtual meeting apps like Google Meet, Microsoft Teams etc.

The application form can be filled online through **Google Form** for which the link will be available from the date of publication till 28 July 2025 on NIEPA website. The application form may also be downloaded from the website. Application may be sent through **Google Form** or scanned copy of the filled application form (duly forwarded by nominating authority) through email latest by 28th July 2025. However, online applications through Google form will be encouraged.

NIEPA reserves the right to select participants according to its criteria. The number of participants selected for the programme is limited to thirty. Those candidates, who are selected by the Institute, would be informed of their selection and the joining instructions would also be sent to them. Outstation candidates are advised not to proceed to Delhi without getting confirmation from NIEPA. It is mandatory to attend all the sessions of the programme and the participants are requested to ensure duty leave for the same for the phases which are conducted in online mode.



Department of Training and Professional Development in Education

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XI PGDEPA

**POST-GRADUATE
DIPLOMA IN EDUCATIONAL PLANNING
AND ADMINISTRATION
(PGDEPA) 2025-26**



ANNOUNCEMENT



National Institute of Educational Planning & Administration

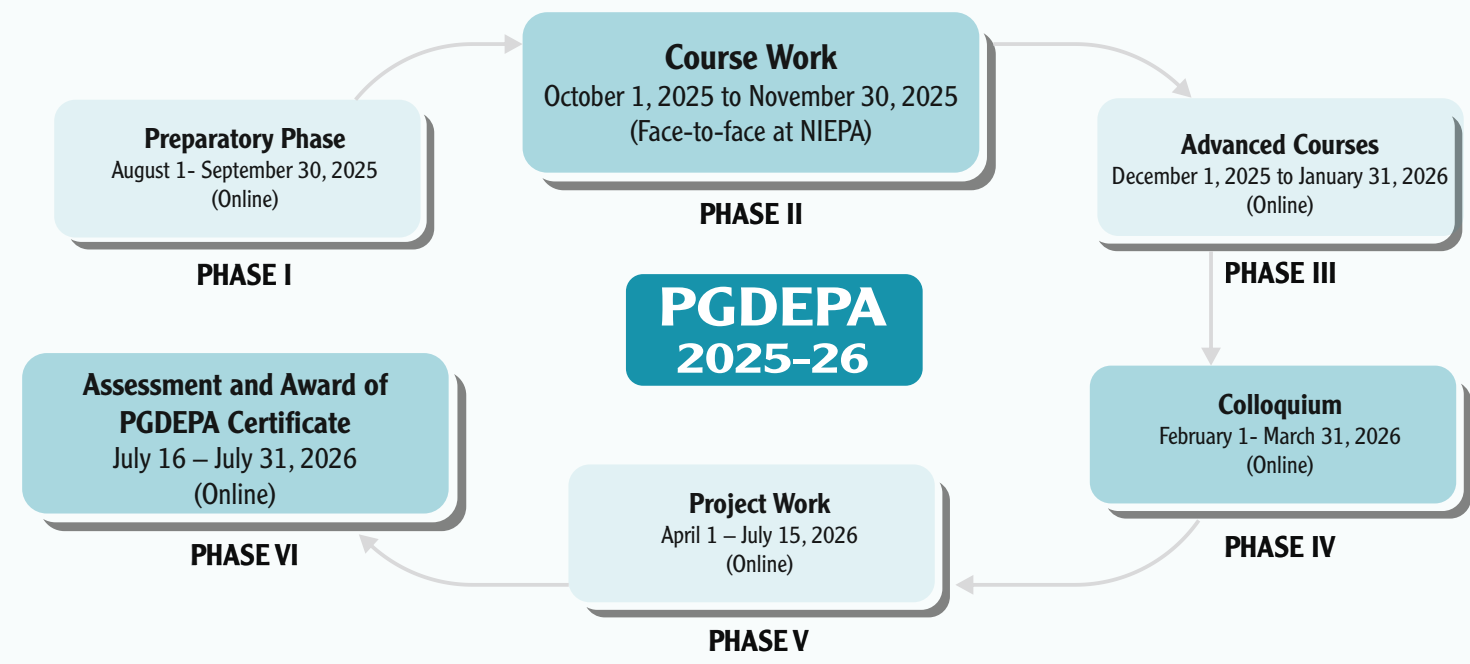
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The Programme

For more than four decades, National Institute of Educational Planning and Administration (NIEPA) has successfully conducted its specially designed Diploma Programme in Educational Planning and Administration (DEPA) for the educational administrators of the country. In the year 2014, the programme has undergone transition and upgradation to benefit the education officers to get advanced skills in educational planning and administration and to open the avenues for promotions in their respective departments. The programme was transformed to award Post Graduate Diploma in Educational Planning and Administration (PGDEPA) to the State government nominated in-service education officers such as District Education Officers (DEOs), Block Education Officers (BEOs), as well as other education officers from defence services. Organised annually, this is a unique capacity development programme, one of its own kind in the country meant specifically for the in-service working professionals, i.e., education officers who are nominated by their respective States/UTs and defence services. For the newly recruited DEOs and BEOs, the programme has acted as an induction programme making them aware about educational policy, planning, and administration at their administrative units.

In the recent years, there has been salient changes in the entire education system in the country with the implementation of National Education Policy 2020 (NEP 2020). Implementation of policy recommendations towards transformative education system requires strategic efforts at all the levels particularly at the sub-national levels. In this regard, the role of educational administrators is highly significant due to their engagement with the functionaries at grassroot level. In this context, the PGDEPA programme has been redesigned as an intensive long duration programme to ensure creation of a cadre of professionally trained educational administrators in the country. The revised PGDEPA programme is of 40 credits and is being offered in a blended mode with a physical face-to-face interaction phase of two months out of a total duration of twelve months. The course design includes imparting of theoretical as well as practical knowledge through group

Programme Structure



interactions, projects, hands-on-training, seminar/workshops, etc. Considering the merit of case-study approach for an outcome-based learning, the same is planned to be adopted for the training of educational officers enrolled in the programme. Apart from this, emphasis will be on integration of ICT and AI tools in the training which will enhance the competencies towards educational planning and administration. The present PGDEPA programme holds all the necessary elements that will help in reinvigorating the education system at district level.

Objectives

PGDEPA programme has been envisaged to promote capacity and professional development among the participating educational personnel and fine tune the already existing skills and competencies in the areas of educational planning and management. Accordingly, the objectives of the programme are identified to:

- Sensitize the participants in the basics of educational planning, education policies, and role of educational administration, federal structures and their functions;
- Provide an opportunity to learn and practice the fundamentals of educational planning and management and issues related to policies and its implications for national development;
- Enable the participants to have a firsthand experience of developing plans, institutional plans and management skills for improved decision making, understand structures and functions of educational administration; and
- Develop skills and capacities of participants in designing programmes for staff development, and understanding monitoring and evaluation methods for the programmes and projects.

Certification

The participants are required to undergo all the phases of the twelve-month duration PGDEPA programme and after successful completion of all the six phases, participants will be awarded the Post-Graduate Diploma in Educational Planning and Administration (PGDEPA).